



Job Description

Post Cleaner (Accommodation Services Assistant)

Supervised by Estates Manager

Hours or work: Full-time, 6am to 2pm Monday to Friday

Salary: Up to £18,705 (Term-time, 34 weeks plus 4 weeks during school holidays)

The Cleaning Team as a whole are responsible for maintaining high standards of cleanliness throughout the school.

The Estates Manager will monitor the cleaning as it is their responsibility to ensure the high standards of cleanliness are reached and maintained.

Main Duties

- Vacuuming, dusting, polishing, mopping and general cleaning of all areas of the school
- Refilling of dispensers; toilet paper, paper towels, soap etc.
- Emptying of bins and waste management
- Carrying out deep cleans as appropriate
- To ensure all equipment and chemicals are handled correctly at all times in accordance with the manufacturer's instructions, COSHH regulations and health and safety legislation
- Other tasks in line with general cleaning and housekeeping duties as and when required

Person Specification

Essential

- Full driving licence
- Basic numeracy and literacy skills
- Punctual and reliable
- Able to carry out a range of cleaning tasks
- Team player
- Dedication and enthusiasm

Desirable

- Previous cleaning experience
- Knowledge of Health & Safety & COSHH
- Understanding of safeguarding

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.